



December 4, 2017

MANAGING ATTORNEY

ELDER, HEALTH & DISABILITY UNIT

Greater Boston Legal Services (GBLS) seeks a Managing Attorney to oversee the work of the Elder, Health and Disability Unit. The Unit represents elders, people with disabilities and families to ensure that they have income, health care and services needed to live independently in the community. The unit's work promotes affordable housing for seniors, access to quality health care for all, and access to SSI income for children and adults. Our special projects include: Medicare Advocacy Project, Elder Abuse Prevention Project, Children's Disability Project, and School to Prison Pipeline Intervention Project. The unit's work includes keeping people out of institutions and to improve the quality of life for those who live in institutions. We empower people to make decisions about their lives and support people with disabilities in their fight for accessibility.

GBLS seeks a manager with strong leadership skills and the demonstrated ability to effectively supervise a large diverse unit. The manager will also carry an active caseload. The manager will be responsible for ensuring that reporting requirements on all of the unit's grants are met and assisting in obtaining new grants. The manager must provide and encourage leadership in the substantive legal work, impact litigation, and legislative and administrative advocacy; maintain relationships with community groups, and oversee community education activities; and will participate in the GBLS leadership team and the management group on program wide policy issues.

Qualifications should include: over 5 years of legal services or similar advocacy experience; strong and demonstrated commitment to poverty issues, experience litigating complex cases; experience representing clients at all administrative appeal levels and in federal court in either Social Security or Medicare cases; experience in systemic legislative and administrative advocacy; the ability to mentor, supervise and co-counsel effectively and in a collaborative manner that provides opportunities for growth and professional development. Prior management, supervision or administrative experience is required.

Interested candidates should submit a resume with a cover letter describing qualifications for the job including legal work and/or experience in related area to: Sonia Marquez, Director of Human Resources, at Greater Boston Legal Services, 197 Friend Street, Boston, MA 02114 or via email at jobs@gbls.org. Please refer to **Job Code: EHD-MA**. Deadline for application is December 18, 2017 or until position is filled.