



March 31, 2022

**STAFF ATTORNEY POSITION
FAMILY LAW UNIT**

Greater Boston Legal Services (GBLS) is an Affirmative Action / Equal Opportunity / Accessible Employer and strives to ensure that our staff members reflect the diversity of the communities we serve.

GBLS seeks a staff attorney to join our Family Law Unit. The Family Law Unit prioritizes representation and advocacy for survivors of domestic violence in contested Probate and Family Court proceedings, as well as abuse prevention proceedings in the District and Boston Municipal Courts. GBLS provides free legal services and representation to clients in the greater Boston area who cannot afford private legal representation. The attorney will work out of the GBLS Boston office. However, at present due to COVID-19, work is handled both remotely and in the office.

Responsibilities:

- Managing a family law caseload that will include full representation cases, as well as counsel and advice and brief service matters;
- Representing clients at all levels of litigation, including trials and appeals;
- Participating in legislative, administrative, and other systemic advocacy that promotes the interests of GBLS clients;
- Providing culturally competent services to all clients;
- Developing and promoting relationships with community and governmental entities to advance the interests of survivors of domestic violence;
- As appropriate based on attorney's experience, participating in internal projects to share substantive knowledge, supervise students and newer attorneys, or assist with administrative tasks and grant reporting;
- Maintaining up-to-date knowledge and skills in family law and trial practice;
- Maintaining up-to-date knowledge in other areas that impact GBLS family law clients in order to provide appropriate referrals or advice.

Qualifications:

- This position is for an attorney with 3-8 years of practice experience, including some family law experience;
- The candidate must be admitted to the Massachusetts bar or have comity to be admitted;

- The candidate must have excellent oral and written communication skills;
- The candidate must have the ability to handle and prioritize multiple tasks and to work collaboratively with other attorneys, as well as non-attorney staff and partners;
- Prior family law and/or trial experience is preferred, as this is a litigation heavy position;
- Prior family law and/or trial experience in Massachusetts is a plus;
- Prior experience working with survivors of domestic violence is preferred, but not required;
- Fluency in one or more of the languages in addition to English spoken by GBLS clients, such as Spanish, Haitian Creole, Portuguese, Vietnamese, Cantonese, or Mandarin, is helpful.

Salary is based on a union scale, which begins at \$63,000 for an attorney who has three years of experience. Potential salary increase in the future will be determined by the Collective Bargaining Agreement. GBLS offers a generous benefits package. A hybrid work schedule is possible.

Candidates should submit letter of interest, resume and brief writing sample to the Personnel Team via email at jobs@gbls.org. Please refer to job code: **FLU-ATT** when applying for this position. Deadline is **April 15, 2022** or until position is filled.

GBLS encourages applicants from a broad range of backgrounds and experiences.